

# Application Form

Company

## Introducer details

Contact name

Company name

Network/mortgage club  
(if applicable)

Phone number

Mobile

Email address

FCA registration number

Broker fee

£

Payable upfront

Deducted from net loan advance

### Important information about this application

- The Applicant must have a UK bank account.
- To help us issue an Offer Letter, in addition to this application form, please submit any further information you have e.g valuation, mortgage offers etc.
- If you require more space, you can download an Additional Information Form from [www.octopusproperty.com](http://www.octopusproperty.com).
- Please ensure this form is fully complete and signed by the Borrower(s), to avoid any delays in the application.

## A. Loan details

Product type

What is the net amount required

£

net

What are the funds going to be used for?

(full explanation required)

Term of loan

months

Required completion date

(dd-mm-yyyy)

How will the loan be repaid?

(If refinance, please provide lender details. If sale, please advise the anticipated price and details of any sales activity to date)

Is there an intention to use foreign earnings or assets to repay or service the loan?

Yes

No

How will the interest be funded?

## B. Contact information

### Borrower company details

Company name

Company number

Address

Postcode

Phone number

Country of registration

Date of incorporation

(dd-mm-yyyy)

Nature of business

Are there likely to be any significant changes to the borrower company's income/or expenditure during the term of the loan

Yes

No

If yes, please give details

### Accountant

Name of firm

Address

Postcode

Contact name

## Directors/Shareholders/Guarantors

Include every director and guarantor, as well as shareholders owning more than 20% in the borrower company

For multi layered company structures please provide a company structure chart or include in section H.

If additional Directors/Shareholders/Guarantors then please download the **Additional Applicant – Company form** from [www.octopusproperty.com/resources](http://www.octopusproperty.com/resources)

### Shareholder/Director/Guarantor 1

**Title** (Mr/Mrs/Miss/Ms/Other)

**First name**

**Last name**

**Residential address**

**Postcode**

**Time at present address**

**Years**

**Months** If less than 3 years, please provide previous address in section H.

**Phone number**

**Mobile**

**Email**

**Date of birth**

(dd-mm-yyyy)

**Country of birth**

**Nationality**

**Role**

Director

Shareholder

Guarantor

**If shareholder, shareholding percentage**

%

### Shareholder/Director/Guarantor 2

**Title** (Mr/Mrs/Miss/Ms/Other)

**First name**

**Last name**

**Residential address**

**Postcode**

**Time at present address**

**Years**

**Months** If less than 3 years, please provide previous address in section H.

**Phone number**

**Mobile**

**Email**

**Date of birth**

(dd-mm-yyyy)

**Country of birth**

**Nationality**

**Role**

Director

Shareholder

Guarantor

**If shareholder, shareholding percentage**

%

### Shareholder/Director/Guarantor 3

Title (Mr/Mrs/Miss/Ms/Other)

First name

Last name

Residential address

Postcode

Time at present address

Years

Months If less than 3 years, please provide previous address in section H.

Phone number

Mobile

Email

Date of birth

(dd-mm-yyyy)

Country of birth

Nationality

Role

Director

Shareholder

Guarantor

If shareholder, shareholding percentage

%

### Shareholder/Director/Guarantor 4

Title (Mr/Mrs/Miss/Ms/Other)

First name

Last name

Residential address

Postcode

Time at present address

Years

Months If less than 3 years, please provide previous address in section H.

Phone number

Mobile

Email

Date of birth

(dd-mm-yyyy)

Country of birth

Nationality

Role

Director

Shareholder

Guarantor

If shareholder, shareholding percentage

%

### C. Solicitor

Name of firm

Address

Postcode

Contact name

Email

Phone number

## D. Primary property being used as security for the loan

Address				Postcode
Freehold/Leasehold	Freehold	Leasehold	If leasehold, how many years left on the lease	years
Title number(s) (if known)				
Charge	First charge	Second charge		
Property description				
Property condition				
Is more than 60% of the property used for commercial purposes	Yes	No		
Purchase/refinance	Purchase	If purchased, source of deposit		
	Refinance	If refinance, date purchased		(dd-mm-yyyy)
Purchase price	£			
Estimated value of the property	£			
Monthly rental income	£	Expected	£	Actual
Current/future occupier (e.g tenant, family, friend etc.)				

## E. Outstanding Mortgage(s) on primary property being used as security for the loan

(only complete if security property is being refinanced)

Name of lender				
Amount borrowed	£			
Mortgage start date (dd-mm-yyyy)				
Amount outstanding	£	Monthly instalment £		
Payment up to date	Yes	No	If no, value owed £	
Further mortgages on the property	Yes	No		
	If yes, name of lender		Amount outstanding £	

## F. Valuation

Octopus Property will instruct a valuer from its approved panel of surveyors to value the security property(ies). Please provide a contact name and phone number for the surveyor to call to arrange both payment and access.

Name			
Phone number			

Octopus Property reserves the right to request a visit to any security property(ies) by its in-house asset manager.

## G. Credit history

Has the borrower company's directors/shareholders/guarantors

Ever been refused a mortgage on the security property or any other property	Yes	No
Ever had a judgement for debt recorded against them or, if self employed/controlling director against your company?	Yes	No
Ever been declared bankrupt or if self employed/controlling director had a company go into administration?	Yes	No
Ever failed to keep up payments under and present or previous mortgage, rental or loan agreement	Yes	No
Ever been convicted or charged with any other offence other than a driving offence	Yes	No
Made a claim to the DSS in the last 12 months	Yes	No

If the answer is yes to any of the above, please give details in section H.

## H. Additional information

Please provide any additional information i.e explanation of adverse credit, previous address if been at current property less than 3 years etc.

## I. Personal statement of assets and liabilities

Please complete one form per person. If assets are in the name of a Company or Trust, please advise details. Additional sheets can be found on [www.octopusproperty.com/resources](http://www.octopusproperty.com/resources)

Please note if you send a separate assets and liabilities form it must be signed and dated.

### Income details (gross per annum)

Salary	£
Other annual income (eg pensions, annuities)	£
Bonus	£
Rental income	£
Dividends/investments	£
Other (interest income etc)	£
TOTAL	£

## Property investments

Full address	Your share of the property (%)	Estimated value £	Outstanding mortgage amount £	Total net asset value £	Monthly rental income £	Monthly mortgage costs £	Lender

Assets/investments/quoted shares/bonds/mutual funds		
Company name	Number of shares	Value
		£
		£
		£
		£
Cash/savings		
Bank	Value	
	£	
	£	
	£	
	£	
Liabilities – e.g credit cards, loans, car finance etc.		
Lender	Purpose	Amount outstanding
		£
		£
		£
		£
Any current personal guarantees		
Lender	Amount	
	£	
	£	
	£	
	£	

Shareholding(s) in any companies		
Company name	% ownership	Value
	%	£
	%	£
	%	£
	%	£
Other assets – e.g vehicles/valuables/collections		
Description	Value	
	£	
	£	
	£	
	£	
Company tax liabilities – (only complete if you are a shareholder of a company)		
Company name	Number of shares	Value
		£
		£
		£
		£

## Declaration and signature

Please note that it is a criminal offence to knowingly or recklessly give false, inaccurate or misleading information when applying for a Loan. If the borrower company through its officers, shareholders or employees provided such information, those concerned may be reported to the police and prosecuted.

As a responsible lender Octopus Property will carefully assess the information provided in the Application Form in order to decide whether or not to make the borrower company ("Company") an offer of a Loan. Even if we do issue an Offer Letter, we have the right at any time before any Loan completes to withdraw, revise or cancel our offer without providing a reason.

It is important that the officers of the Company ensure that the details provided in this Application Form are correct and that the signatories have read and understood the contents of this declaration.

**To: Bridgeco Limited, trading as Octopus Property and its subsidiary companies, their successors and assigns ("Octopus Property")**

## Credit Reference Agencies & Credit Searches

I/We: Being officers of the Company

(1) I/We confirm that I/we am/are duly authorised to make this application, have completed or fully read the contents of this Application Form and warrant and declare that the information provided is true and accurate to the best of my/our knowledge and belief; and

(2) I/We agree and confirm that Octopus Property may at any time make a search or register information about me/us and the conduct of my/our obligations and liabilities to Octopus Property with a licensed credit reference agency in order to assist Octopus Property in making credit decisions and occasionally for fraud prevention or for tracing debtors.

## Processing of Applications

I/We: Being the Guarantor(s) named in this Application Form

(1) I/We agree and confirm that Octopus Property may at any time make a search or register information about me/us and/or the Company and the conduct of my/our and/or the Company's account with a licensed credit reference agency in order to assist Octopus Property in making credit decisions and occasionally for fraud prevention or for tracing debtors.

(2) I/We authorise Octopus Property to:

(a) make searches of the records at fraud prevention agencies who may provide Octopus Property with information about other applications made and any data recorded and they will record information about your application so that other users of the agencies may use the information in making their decisions; and,

(b) make such enquiries of any person or organisation (including my/our existing or previous mortgage lenders), as Octopus Property considers necessary in connection with this application; and,

(c) pass information to financial and other organisations involved in fraud prevention to protect Octopus Property from fraud and theft. Assisting Octopus Property with the repayment of my/our Loan

## Assisting Octopus Property with the repayment of my/our Loan

I/We: Being the officers of the Company and/or Guarantor(s) named in this Application Form

(1) I/We agree that if I/we give Octopus Property false or inaccurate information and Octopus Property suspect fraud, then Octopus Property will record this; and,

(2) I/We authorise our solicitor or licensed conveyancer acting on my/our behalf to disclose to Octopus Property or its solicitor and confirm that Octopus Property is authorised to disclose to the Company's and/or my/our solicitor or licensed conveyancer, any information relating to this application; and,

(3) I/We confirm that I/we give up any right to claim solicitor/client confidentiality or legal privilege in respect of such information; and,

(4) I/We acknowledge and agree that Octopus Property takes its lending both responsibly and seriously and that as part of its Treating Customers Fairly policy, Octopus Property prefers to be proactive and assist customers who need to repay their Loan(s); and,

(5) I/We appreciate that Octopus Property needs to ensure that the mortgaged property(ies) that the Company and/or others has/have provided as security for the Loan(s) must continue at all times to be insured and/or,

(6) I/We acknowledge and agree that Octopus Property needs to be able to contact some or all of the following in connection with any Loan that the Company or I/we may have with Octopus Property, namely: the Company's solicitor, (where appropriate) the intermediary who introduced the Company's Loan application

to Octopus Property, other intermediaries and lenders who might be able to assist the Company with refinancing the Loan(s) with Octopus Property and the insurance company(ies) that has/have insured the property(ies) that the Company or I/we have provided to Octopus Property as security for the Loan.

(7) Where Octopus Property take or propose to take a guarantee or security from a third party for my/our obligations under the proposed loan or in respect of other indebtedness from me/us to Octopus Property or where Octopus Property take or propose to take a deed of consent and waiver from a third party in connection with the loan or the security for the loan then I/we consent to Octopus Property now and from time to time disclosing information to the third party and their legal and other advisers, about me/us, my/our financial circumstances, the proposed loan, the purpose of the proposed loan, the conduct of my/our account(s) and my/our present and proposed liabilities and obligations to Octopus Property.



Accordingly, the Company and Guarantor(s) hereby irrevocably confirm that until the Company's Loan has been repaid in full, Octopus Property and its subsidiary companies, their successors and assigns may contact and disclose to any of the above mentioned person(s) or organisation(s) and they may disclose to Octopus Property such information as Octopus Property may consider reasonably necessary and have requested from such person(s) or organisations in dealing with the repayment or refinancing of the Company's Loan(s) and/or in connection with the insurance of the property(ies) which comprises Octopus Property's security. All information supplied by you or about you at any time by any person may be held and retained after your account is closed and may be:

- disclosed to anyone who buys or might buy or fund your Mortgage; and, where you have fallen behind with your payments to credit reference and other agencies, and other third parties including other lenders;
- used by us and anyone appointed by us to manage your Mortgage, make lending decisions, or for business analysis or market research purposes.

From time-to-time we may send you marketing information about our products and services, however we will not share your information with anyone outside of Octopus Property, for marketing purposes.

You have the right to opt out of receiving marketing material at any time, to do so please contact us. For further information, please see our privacy policy which can be found on our website [www.octopusproperty.com](http://www.octopusproperty.com).

By signing this Application Form I/we being officers of the Company confirm that the information provided is true, accurate and correct and I/we being the Guarantor(s) named in this Application Form declare that the information relating to my/our income and outgoings is true, accurate and correct and that I/we am/are financially able to meet all my/our financial commitments including any interest payments on the Company's Loan I/we are called upon to make.

**Shareholder/Director/Guarantor signatory 1**

<b>Signature</b>	
<b>Print name</b>	
<b>Date</b> (dd-mm-yyyy)	

**Shareholder/Director/Guarantor signatory 2**

<b>Signature</b>	
<b>Print name</b>	
<b>Date</b> (dd-mm-yyyy)	

**Shareholder/Director/Guarantor signatory 3**

<b>Signature</b>	
<b>Print name</b>	
<b>Date</b> (dd-mm-yyyy)	

**Shareholder/Director/Guarantor signatory 4**

<b>Signature</b>	
<b>Print name</b>	
<b>Date</b> (dd-mm-yyyy)	